

**HOTEL ROOM BLOCK REQUEST FORM****REQUEST FOR 10 OR MORE ROOMS****CONTACT INFORMATION****\*DEADLINE: January 23, 2026\***

Company:								
Contact First Name:					Last Name:			
Address:								
City:			State:			Zip:		
Phone:			Email (required):					
<i>In accordance with GDPR (General Data Protection Regulation) by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making hotel room reservations.</i>								

**HOTEL SELECTION:** Review hotels below and indicate your hotel choices in order of preference. Requests will be honored on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

PREFERENCE	HOTELS	SINGLE	DOUBLE	TRIPLE	QUAD
	Holiday Inn Express Salt Lake City Downtown	\$189	\$189	\$199	\$209
	Hilton Salt Lake City Center	\$239	\$239	\$259	\$269
	Radisson Hotel Salt Lake City Downtown	\$239	\$239	\$259	\$269

Below, please indicate the number of rooms (by bed type) you require each night. Your night by night room block (pattern) that you select will affect your hotel placement, therefore, be accurate and conservative.

Room Type	Sunday 3/15/2026	Monday 3/16/2026	Tuesday 3/17/2026	Wednesday 3/18/2026	Thursday 3/19/2026	Friday 3/20/2026	Saturday 3/21/2026
One Bed							
Two Beds							
<b>Total Rooms</b>							

**TERMS & CONDITIONS**

**DUE DATE - January 23, 2026:** A complete rooming list with names and arrival/departure dates for each reservation must be submitted. After this date, rooms without individual names will be released. The rooming list must be accompanied by a credit card guarantee for one night's room and tax for each room. Rooming lists received with a valid guarantee/deposit will not be processed. Once your block is confirmed, you will receive a Block Confirmation Letter via email with instructions for submitting your rooming list.

**DEPOSIT:** Rooming lists must be accompanied by a credit card guarantee for one night's room rate and tax for each room reserved. Hotels may charge a one night's room and tax deposit for each room reservation on or after February 20, 2026. The credit card you use to guarantee each room must be valid through March 2026.

**TAX DISCLAIMER:** Rates do not include the 14.85% occupancy, which is subject to change at any time.

**CANCELLATION POLICY:** Cancellations after **January 30, 2026**, will be subject to a \$50 processing fee. Rooms cancelled less than 72 hours prior to arrival will be charged a \$50 processing fee and hotel penalty of one night's room rate plus tax.

**EARLY DEPARTURE FEE:** Hotels may charge an early departure fee if you check out prior to your scheduled departure date

**I have read and agree to the Terms & Conditions**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Return completed form to ABC Housing at IMN Solutions:**

Email: [abchousing@imnsolutions.com](mailto:abchousing@imnsolutions.com)

Phone: 571-579-3866

9:00 am - 6:00 pm EST, Monday–Friday (excluding holidays)